

IMPORTANT CLIENT NOTICE—PLEASE READ

CHANGES TO WORKING CONNECTIONS CHILD CARE (WCCC) IN-HOME/RELATIVE BILLING AND PAYMENT

Our records show you use an in-home/relative provider. On **December 1, 2005** the following billing and payment changes for this provider will happen:

- **The invoice will be mailed directly to your provider.**
- You and the provider figure out the correct number of hours to bill.
- Your provider bills the correct number of hours by using Invoice Express **or** by mailing the completed invoice.
- **Payment will be mailed directly to your provider.** (This payment does not include your copayment. You are still responsible to pay your copayment to your provider.)
- If care is provided prior to December 1, 2005 but not authorized until after that date, payment will be made directly to the provider as described above.

Because of this new change, it is very important for us to have your in-home/relative provider's correct name, address and telephone number. We are sending a letter to your provider asking for this information.

If you plan to change providers, contact your child care office immediately; especially if you plan to use a different in-home/relative provider. It takes extra time to complete the in-home/relative provider eligibility process, including new criminal background results.

If you have any questions about this notice please contact us at <http://www1.dshs.wa.gov/esa/dccl/contactdccl.shtml> or call your local child care office.

OGEYSIIS MUHIIM U AH MACMIILKA—FADLAN AKHRI

ISBEDDELO KU DHACAY SII-HAYNTA ILMAHA DADKA SHAQEYEA (WCCC) BIILKA IYO LACAG-SIINTA QOFKA/QARAABADA ILMO GURIGA KU HAYA

Diiwaanadayadu waxay muujinayaan in aad isticmaashid qof/qaraabo ilmaha guriga ku haya oo adeeg-bixiyah ah. Laga bilaabo **1-da Bisha Laba iyo Tobnaad 2005** isbeddeladan ah xagga biil soo-dirista iyo lacag-siinta ayaa saameyn doona adeeg-bixiyaha:

- **Warqadda sheegashada lacagta (invoice) si toos ah ayaa loogu soo diri doonaa adeeg-bixiyaha.**
- Adiga iyo adeeg-bixiyaha ayaa xisaabin doona saacadaha saxda ah ee la sheeganayo ama biilka lagu qorayo.
- Adeeg-bixiyahaagu waxa uu soo diri doonaa tirada saacadaha ee saxda ah isaga oo isticmaalaya 'Invoice Express' **ama** boostaa ku soo diraya warqadda sheegashada lacagta (invoice) oo la soo buuxiyay.
- **Lacag-siinta waxa toos loogu soo diri doonaa adeeg-bixiyaha.** (Lacag-siintaa kuma jirto qayb-bixintaadu. Adiga ayaa wali masuul ka ah inaad adeeg-bixiyaha siisid qaybtaada.)
- Haddii sii-haynta ilmaha la qabtay ka hor 1-dii Bishii Laba iyo Tobnaad 2005 laakiin la aqbalay ama la oggalaaday ka dib taariikhdaa, lacag-siinta toos ayaa adeeg-bixiyaha loogu diri doona sida kor lagu sheegay.

Sababta oo ah isbeddelkan cusub, waxa muhiim noo ah in aanu hayno magaca, adreska iyo lambarka teleefonka qofka/qaraabada adeeg-bixiyaha ah ee ilmaha guriga ku haya. Wuxuu warqad u dirnay adeeg-bixiyahaaga ama ilmo-hayaaga anaga oo weydiinayna warkan.

Haddii aad ku talo-jirtid inaad iska beddeshid adeeg-biyaha ama qofka ilmaha kuu haya, isla markiiba la xidhiidh xafiiska daryeelka sii-haynta ilmaha; gaar ahaan haddii aad ku talo-jirtid inaad isticmaashid qof/qaraabo kale oo ilmaha guriga kuugu haya. Wakhti ayay qaadataa inta la dhameystirayo habka u-banaanaanta ama oggalaanshaha qof/qaraabo ilmaha guriga ku haya, oo ay ku jirto baadhitaanka taariikhda dambi ee qofka iyo natijada ka soo baxda.

Haddii aad qabtid wax su'aalo ah oo ku saabsan ogeysiiskan, fadlan nagala soo xidhiidh <http://www1.dshs.wa.gov/esa/dccl/contactdccl.shtml> ama soo wac xafiiska daryeelka sii-haynta ilmaha ee degmadaada.